

## Approved Work Health and Safety Representative (HSR) Training Course

### Contact



Blueprint  
Employment & Training Inc  
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### Location:

Training will be held at Blueprint's Logan Training Venue

- Unit 5 / 67 – 77 Compton Rd, Underwood Q 4119 (Compton Court).

### Facilities:

Training is delivered at Blueprint's Underwood Training Centre with access to a classroom and practical learning environment. Morning, afternoon tea and a light lunch will be provided.

### Resources:

All participants will receive a comprehensive set of course notes and the WHS Act 2011.



**Course Name:** Approved Work Health and Safety Representative (HSR) Training Course

**Course Code:** WHSQ-HSR-NCB01

**Course Aim:** This course is suitable for Health and Safety Representatives or others within the workplace who wish to gain an understanding of the role of the Health and Safety Representative under the Work Health and Safety Act 2011.

**Duration:** The course involves a **mandatory 5 days of face to face** attendance.

### Course Outline:

Day 1: Work Health and Safety Framework

- Work Health and Safety Legislation
- Duty holders and their duties
- Introduction to the role and functions of HSR's
- Role and function of WHSQ

Day 2: Consultation, Representation and Participation

- Consultation requirements and arrangements
- Roles and responsibilities of HSR's and Committees
- HSR's entitlements, rights and protections

Day 3: Issue Resolution, Support for HSR's and Managing Risks

- Effective consultation and communication
- Investigating complains, negotiation, conflict resolution and problem solving
- Key requirements of managing risks, monitoring and review

Day 4: Inspections, Notifiable Incidents and Incident Investigation

- Workplace inspection and recording findings
- Notifiable incidents and incident investigation

Day 5: Provisional Improvement Notices

- Roles and requirements for HSR's to issue PINs
- Directing unsafe work to cease
- Alternatives to issuing of PINs

Course involves participation in a range of group activities and learning tasks. There is no formal assessment for this course.

On completion participants will receive a Statement of Attendance.

For more information on the course or a time table of delivery please contact Angie on 3299 3312 or [admin@blueprint.org.au](mailto:admin@blueprint.org.au).

**Cost \$850**  
**Contact David or Angie on 3299 3312 for our 2016 Training Calendar**