

## Evidence of Identity Check

At the time of Assessment the Assessor **MUST sight 3 matching original** evidence of identity (EOI) documents. As part of the “Conditions of accreditation as an assessor for high risk work licences” the Assessor must retain a copy of the EOI documents (except a financial institution debit/credit card, where they are required to record that they sighted this form of ID).

The **3 documents** can be made up of:

### One category A + Two Category B OR Two Category A + One Category B

At least one Category A document must have a photo and show a full name and DOB. The details the Assessor enters on the AS1 form must match the EOI details.

Do you have enough ID? Check your EOI evidence here

Remember all documents must be in the same name and **MUST** be original.

Category A Document	Status
<input type="checkbox"/> Australian Birth Certificate <input type="checkbox"/> Australian Citizenship Certificate/Naturalisation Certificate <input type="checkbox"/> Department of Immigration and Border Protection (DIBP) <ul style="list-style-type: none"> <li>○ Certificate of Evidence of Resident Status</li> <li>○ Visa Evidence Card (with PLO56 Visa)</li> </ul> <input type="checkbox"/> Queensland or Federal police officer photo identity card <input type="checkbox"/> Queensland High Risk Work Licence	Current
<input type="checkbox"/> Australian Passport (including Australian Document of Identity) <input type="checkbox"/> Foreign Passport <input type="checkbox"/> Australian photo driver licence <input type="checkbox"/> Queensland Accreditation/Authorisation (laminated) <ul style="list-style-type: none"> <li>○ Driver/rider; pilot/escort vehicle driver; dangerous goods driver; tow truck driver/assistant certificate</li> <li>○ Bus; taxi; limousine driver</li> </ul>	Current or expired less than 2 years
<input type="checkbox"/> DIBP – Immicard; Temporary or Resident Visa; Document for travel to Australia NOTE: Electronic Travel Authority (ETA) is not accepted	Valid up to 5 years after issue
<input type="checkbox"/> Queensland 18+ (laminated)	Issued after 01/01/1992
Category B documents – must be Australian Issued documents	Status
<input type="checkbox"/> Australian Defence Force photo Identify Card (excluding Civilians) <input type="checkbox"/> Australian Firearm Licence (with Photo) <input type="checkbox"/> Australian Security Guard/Crowd Control Licence (with photo) <input type="checkbox"/> Department of Veterans’ Affairs/Centrelink Pensioner Concession Card (including Healthcare card) <input type="checkbox"/> Educational institution student identity document (must include photo and/or signature) <input type="checkbox"/> Financial institution debit/credit card (must include signature and embossed/printed name) <input type="checkbox"/> Medicare card (Green, Blue or Yellow) <input type="checkbox"/> Interstate government-issued or government-approved Proof of Age Card	Current

## Change of Name

If you have changed your name and the name on the EOI documents are different from the name you wish your HRW licence to appear in then you need to provide a change of name document. The Assessor is also required to keep a copy of this evidence.

<b>Change of Name Documents</b>	<b>Status</b>
<input type="checkbox"/> Australian Marriage Certificate (ceremonial marriage certificates are not accepted) <input type="checkbox"/> Australian civil partnership/relationship certificate <input type="checkbox"/> Australian Change of Name Certificate <input type="checkbox"/> Australian Birth Certificate (amended and/or with notations).	Issued by relevant Registrar of Births, Deaths and Marriages
<input type="checkbox"/> Divorce papers Decree Nisi or Absolute (must show the name being reverted to)	Issued by relevant court
<input type="checkbox"/> Deed Poll	Issued prior to 01/02/2004